



CHINMAYA VIDYALAYA HSS

VAZHUTHACAUD



SCHOOL SAFETY POLICIES

Chinmaya Vidyalaya

Chinmaya Vidyalaya - Vazhuthacaud situated in the heart of the capital city, Thiruvananthapuram; started as a Pre-primary School in 1969. In the beginning, the school functioned in a thatched house near the present school. Later, sufficient land was acquired and the present school was built, and the classes were shifted to the new building. Gradually, it became an Upper Primary School and in 1995, it was upgraded to Higher Secondary School.

The Foundation stone being laid by the Gurudev Swami Chinmayananda the school has classes from L.K.G. to XII functioning under the same roof with a strength of almost 1000 students, 52 teaching staff, and 8 non-teaching staff.

Vision statement

We are a forward-thinking school aiming to prepare our children and students for a rapidly changing world by equipping them with critical thinking skills, global perspective, and respect for core values of honesty, loyalty, and compassion, leading to personal, physical, moral and spiritual development. Developing these skills is the cornerstone of the education we offer following the Chinmaya

Culture. Students will have success for today and be prepared for tomorrow.

Mission statement

We at Chinmaya commit to educate the whole child and honour the diversity of each individual intellectually, emotionally, socially, physically, and spiritually by developing in each member of the student community the ability and passion to work wisely, creatively, and effectively for the betterment of humankind and implement the Chinmaya Vision Programme in its entirety.

Chinmaya Vidyalaya Safety Policy



A Shared Responsibility

School safety policy ensures a safe and healthy working environment for all our staff and pupil and promotes and encourage a safety culture within the school. Measures are adapted to aid personal safety on our school premises. Principal ensures the arrangements regarding safety policies are effectively discharged.

OBJECTIVES

- To chalk out comprehensive guidelines and to ensure the safety of school children and to ensure that they grow up in environment that build confidence, friendship, security and happiness.
- To provide a hassle-free working environment with a supporting management and human resource policies aiming to support

the faculty, staff and students.

- To ensure that all stakeholders are fully aware of their health and safety responsibilities and have a good understanding of what is expected to be followed in case of emergencies and how to carry out their roles during emergencies.
- To provide Physical, Emotional and Social Security to all the stake holders.
- To ensure that all faculty and staff have adequate access to appropriate training for safety procedures to be followed so that they can discharge competently the responsibilities assigned to them.
- To have a very effective system for communicating between all the stakeholders on all the matters of school policies.

GENERAL SAFETY: BOTH INSIDE & OUTSIDE CAMPUS

- All visitors are issued visitors pass when they enter the campus
- CCTV captures the visitors when they enter the campus.
- A separate register is maintained to enter the names of visitors.
 - Emergency announcement is done through Public address system.
 - All measures are taken to prevent children getting into cyber bullying.
 - Regular orientation programs are conducted to create awareness on cyber security.
 - Staff are strictly not allowed to physically, sexually or verbally abuse children. Corporal Punishment is strictly not permitted. Severe consequences are given for non-adherence.
 - No staff should engage the child of opposite gender in any secluded place in or outside the school.
 - Gender education is provided to all the students by the professional counsellors every year.

- No kind of ragging is strictly allowed. Non-adherence will result in expulsion of the student from the campus.
- No student is allowed to engage with any other student of the opposite gender in any secluded place in or outside the school.
- Using inappropriate language in the school is not permitted.
- No staff is allowed to ask for any favour in cash or kind from the parents or guardians.
- CCTV Cameras are installed at various prominent places and is directly monitored by the Principal
- Girls safety is given prime importance.
- Self -defence lessons are taught to children.
- A trained person is available to take care of the needs of differently abled children.
- All school staff are issued with photo ID cards.
- ID cards are must for drivers.
- Records of all the staff is maintained. Bio-data with personal details of the staff, permanent or contractual is maintained as a part of school records.
- Daily attendance of the students is recorded through the class teacher at the beginning of each day.
- A record of all staff reporting for duty is maintained by punching and signing a register.
- The gates are closed at 10 AM and is manned by security guard.
- The walls around the school is high enough to have security.
- Well-lit and sufficient, accessible bath rooms and toilets are available separately for boys and girls.
- The class rooms are dusted regularly to maintain the classroom hygiene.
- Identity cards are issued to students with the photographs affixed.
- Identity card is owned by children irrespective whether they travel by school bus or by some other shared transport.
- The school maintains contact numbers of both parents as well as details of siblings in this school.
- Emergency contact numbers is also maintained.

Measures to reduce physical hazards

Electrical, Fire, Chemical and Other Related Safety

- Electrical auditing is done by certified government electrical engineers once in six months and the reports are recorded.
- Regular maintenance work is carried out periodically and signatures from the respective in charges are obtained confirming the same.
- All fans and lights are checked on weekly basis and replacements are done immediately.
- The generator/ transformer areas are covered and access is prohibited for adults and children.
- Generators provide continuous supply of power during power cuts.
- Fire Extinguishers are placed all over the building.
- Fire-fighting drills are conducted by the fire service people regularly. Fire evacuation drill is conducted by the school.
- All laboratories have proper ventilation, safety electrical tripping devices and fire extinguisher.
- Safety instructions are provided by the teachers and also displayed as signage inside the labs.
- First aid box is available in the labs.
- All chemicals are labelled and stored in the store room which is out of reach from the students.
- All drain hole pipes, bore-wells and water tanks are covered properly. To avoid water logging, proper rain water drains are placed, covered and maintained.

Furniture & Furnishings

- While cleaning the floors, the sign boards mentioning wet floor caution is kept.
- All windows in the classroom are well ventilated and protected with mosquito nets to prevent mosquitoes and insects from entering. They are periodically checked and serviced.
- All windows and corridors have grills for safety.
- All Blackboards/Smartboards/Projectors are attached to the wall/ceiling and periodically checked for safety.

Other structural risk:

- The school campus is protected with a walled fence for safety and security.
- Cracks in the building, loose false ceiling are monitored properly and rectified urgently.
- Play ground: Care is taken that there are no physical hazards for children for sharp edges, rusty rods cause injury to children.
- Safety during celebrations of festivals: Adequate precautions is taken with regard to the movement of children inside the campus. Teachers are designated roles and responsibilities to organise the program without happening of any hazards. Special care should be taken to see the children do not move near dangerous points.
- In case children have to stay back after school activities, a teacher is given responsibility to ensure safety.
- Encouragement is given to the child to report all allegations or disclosures of physical, sexual, emotional abuse and neglect.

Securing the school neighbourhood

- Unauthorized vendors, carts, shops and other establishments in the immediate area of this school is monitored by the staff.
- Strict vigilance is done on persons who befriend children with the view of exploiting them for illegal activities.
- To ensure traffic security, the school authority collaborates with police and motor vehicle department.
- Presence of traffic police person is ensured near the school premises

Transportation of child to and from the school

- All the school buses are painted with uniform colour with the name of school written on both sides.
- Telephone numbers of the school is displayed in a prominent place.
- Speed control device is fitted in all buses.

- There is a fire extinguisher in the bus.
- Bus has a first-aid box.
- Bus is enabled with GPS facility.
- Periodical fitness certificate regarding road worthiness of the vehicle is obtained .
- Drivers are instructed not to left alone the kid on the road. They must be handed to the parent or authorized representative.
- Care is taken by the school authorities that the students maintain discipline when boarding and disembarking the bus.
- The basic sense of road-safety is taught to the children.